

### HOW TO CREATE A CUSTOMER ACCOUNT ON GOMEZ.PL AND USE IT

#### **MY GOMEZ**

To set up a Customer Account in the gomez.pl online shop, click on the **MY GOMEZ** button in the upper right corner of the page, and then click the **Create an Account** button.

You can also use the **Create an Account** button, available in the placing order process (on the page that appears when you click **Next Step** in the Shopping Cart).

## Provide necessary personal data

In the registration form you must provide your details:

- your name, email address and telephone number,
- vour title (Mr/Mrs/Miss)
- In the case of a customer who is an entrepreneur, a company.

### Set password

Determine your password that will allow you to access to your Customer Account. The Customer Account Password should consist of at least 8 characters, including at least one lowercase, uppercase, and number (or special character).

## Acceptance of Terms and Conditions

You must also indicate whether you have read and accepted the Terms and Conditions of the **gomez.pl** online shop. Submission of the statement of acquaintance and acceptance of the Terms and Conditions is voluntary; however, failure to submit such a statement makes placing an order impossible.

# Privacy Policy (personal data)

If you make a consent and establish a Customer Account, Gomez shall process your personal data provided in the registration form of the Customer Account and in the Customer's personal data tab in the Customer Account in order to establish and use your Customer Account in **gomez.pl** online shop.

What personal data are obligatory to establish a Customer Account?

- Customer's name and surname (obligatory)
- E-mail address (obligatory)
- Company name and VAT Number/Tax Identification Number (obligatory in case of entrepreneurs).

Providing personal data specified as obligatory shall be voluntary, however failure to do so makes establishing the Customer Account impossible. Not providing the optional personal data, makes using the additional options which require the data, impossible (e.g. not providing optional data such as a different delivery address, makes the delivery of the order to the address impossible).

Detailed information concerning the Customer Account and the processing of your data by Gomez for these purposes are included in the Terms and Conditions and Privacy policy are available on our website gomez.pl.

#### **Create an Account**

Log in to Customer

Account

After completing the registration form and providing all the necessary data, statements and approvals, click the **Create an Account** button at the bottom of the page. A **Customer Account** has been created! To log in to your Customer Account at the **gomez.pl** online shop, click on the **MY GOMEZ** button in the upper right corner of the page, then enter your email and password and click the **Log In** button. You can also sign in to your Customer Account when you place an order (on the page that appears when you click **Next Step** in the Shopping Cart).

## Using Customer Account

Once logged in, the Customer Account is accessible by clicking the Customer's name button at the top right of the page.

Each tab on the Customer Account has its specific functionality.

In the **Profile** tab, you can check and change your personal information and submitted statements and expressed consent. To make the change, click the **Save** button at the bottom of the page. The Customer Account password should be changed by the Customer at least every 30 days.

If the deletion of the provided information or cancellation of the submitted statement/consent (for instance, the lack of acceptance of the **gomez.pl** online shop Terms and Conditions, lack of consent to data processing for the need of use of the Customer's Account, deletion of the data required to create a Customer Account) prevents executing the contract between the Customer in the scope of using the Customer Account, you cannot delete personal information (without providing new information) or cancelling your agreements/statements. Instead, you need to delete your Customer Account (contact Gomez Customer Service in writing or email). Contact details are available <a href="here">here</a>.

### Resignation from Customer Account

You may at any time resign from the Customer Account on gomez.pl. Resignation from the Customer Account shall result in deletion of the account from gomez.pl website and loss of any data saved on the account, and also may disable using some of the optional functions and services available on gomez.pl,

## GOMEZ Spółka Akcyjna (GOMEZ Joint stock company)

2 Tomasza Drobnika St. in Poznan (postcode: 60-693), Poland

KRS (the Register of Entrepreneurs of the National Court Register number) 0000934369 | VAT PL9721248769 | REGON number 302694351 registration files are stored by Polish District Court in Poznan – Nowe Miasto i Wilda in Poznań, VIIIth Commercial Department of National Court Register (Sąd Rejonowy Poznań - Nowe Miasto i Wilda w Poznaniu, Wydział VIII Gospodarczy - Krajowego Rejestru Sądowego) Share capital 100,000PLN, fully paid up



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for which the possession of the Customer Account is required.

In order to resign from the Customer Account you may use a sample resignation from Customer Account form, however that is not mandatory. You may download the resignation from Customer Account form <a href="here">here</a>.

Resignation from Customer Account may be directed to Gomez in writing or by e-mail to the following address:

GOMEZ S.A.
CUSTOMER SERVICE
Diamentowa 9
62-002 Suchy Las, Poland
e-mail: bok@gomez.pl
helpline: +48 61 222 91 12

Resignation from the Customer Account shall equal withdrawal from contract of additional service i.e. Customer Account provided by Gomez via electronic means through **gomez.pl** website (in the case of resignation within 14 days from the day on which the Customer established the Customer Account) or termination of the contract with immediate effect (if the resignation was submitted after the time of 14 days from the day on which the Customer established the Customer Account or if in the resignation submitted no longer than 14 days from the day on which the Customer established the Customer Account, the Customer stated so). In any case, resignation from the Customer Account is free of charge.